

## Evaluation Report

|   |                             |  |
|---|-----------------------------|--|
| 1 | Name of Procuring Agency    | Benazir Income Support Programme (BISP)  |
| 2 | Method of Procurement       | Single Stage One Envelope Procedure as per Public Procurement Rules, 2004.   |
| 3 | Title of Procurement        | Procurement of Miscellaneous Items (Store & Spares), Electrical Items, Stationery Items and Cartridges (For Inject and Tonner Printers)  |
| 4 | Tender Inquiry No           | IFB# 1-142/Proc/Stationery/BISP/2022   |
| 5 | PPRA Reference No (TSE)     | TS496377E  |
| 6 | Date & Time for Bid Closing | 9 <sup>th</sup> December, 2022 at 11:00 PM   |
| 7 | Date & Time for Bid Opening | 9 <sup>th</sup> December, 2022 at 11:30PM  |
| 8 | No of Bids Received         | 06 (Six)   |
| 9 | Criteria for Bid Evaluation | <p><b><u>Eligibility/qualification criteria</u></b></p> <ol style="list-style-type: none"> <li>i. Proof of at least <b>five years</b> of experience in similar nature items</li> <li>ii. Organization/Incorporation/registration certificate.</li> <li>iii. Copies of three (03) contract/purchase/work order, certificate etc from client for successful completion of similar nature contract, in last five years.</li> <li>iv. An affidavit on legal stamp paper of Rs. 100/-, duly named, signed and stamped by the signing authority/person competent and having the power of attorney to sign, to the effect that bidder has not been blacklisted or debarred by any of the Federal/Provincial Government Department/Organization, and/or by foreign country, international organization or other foreign institutions</li> <li>v. NTN &amp; STRN certificate and evidence of being as an active status on active tax-payer list (ATL)</li> <li>vi. <b>Bid Security @ 80,000</b> in the name of Director (Procurement) in the acceptable form as described in this Bidding Documents.</li> <li>vii. Complete Profile (<u>The bidder must have proper Business setup i.e. shop, outlet or branch office in Rawalpindi/Islamabad and landline telephone facility.</u>)</li> <li>viii. For toners, a bidder must submit an authorization certificate from the manufacturer or its authorized distributor/agent as proof of their genuineness.</li> </ol> <p><b><u>Evaluation Criteria</u></b></p> <ol style="list-style-type: none"> <li>i. Firm(s) must certify that it has not been blacklisted by any government organization.</li> <li>ii. No bidder will be allowed to submit its second or third offer with the same bid.</li> <li>iii. Only authorized dealers/distributors/agents are allowed to participate in the tender for supply of tonners/cartridges.</li> <li>iv. The firms must have minimum experience of five years with minimum three work orders for supply of similar nature of articles/items.</li> <li>v. Sample must be provided as require by BISP at any stage of the evaluation process, if so asked for or required.</li> <li>vi. Sample will be evaluated as per the slandered specifications mentioned in the tender documents and approved samples.</li> <li>vii. A Bidder, if he so chooses, can bid for any number of selective items from one or more lists of goods provided for in the Schedule of Requirements. A Bidder is also at a liberty to bid for all the goods mentioned in the Schedule of Requirements.</li> <li>viii. Delivered Duty Paid (inclusive of all applicable indirect taxes &amp; transportation &amp; delivery charges, insurances &amp; warranties, if any) Price only, on itemized basis.</li> <li>ix. The Bidder has to quote only one rate for each item as per Bid's specification. No alternate model/bid or separate accessories shall be accepted.</li> <li>x. Products of only well-known brands, available in the market, shall be accepted.</li> </ol> |



M/s Capital Stationers, Islamabad:-

| S #<br>as per<br>bidding doc.                    | Item Name                    | Quoted Rate<br>(Excl. GST) | S #<br>as per<br>bidding doc. | Item Name                            | Quoted Rate<br>(Excl. GST) |
|--|------------------------------|----------------------------|-------------------------------|--------------------------------------|----------------------------|
| <b>Miscellaneous Items (Stores &amp; Spares)</b> |                              |                            |                               |                                      |                            |
| 5.   | Toilet Roll                  | 63.00                      | 31.                           | Vessel (lota)                        | 78.00                      |
| 14.  | Glass Cleaner Spray          | 145.00                     | 33.                           | Toilet Pump                          | 64.00                      |
| 22.  | Broom                        | 108.00                     | 35.                           | Glass Cleaner Wiper                  | 148.00                     |
| 28.  | Wall Clocks                  | 630.00                     | 36.                           | Wiper (Small)                        | 74.00                      |
| 30.  | Dust Scraper                 | 71.00                      |                               |                                      |                            |
| <b>Electrical Items</b>                          |                              |                            |                               |                                      |                            |
| 18   | Plug                         | 27.00                      | 46                            | Cable Clip                           | 50.00                      |
| 45   | Cable Clip                   | 40.00                      | 47                            | Insulation Tape                      | 42.00                      |
| <b>Stationery Items</b>                          |                              |                            |                               |                                      |                            |
| 12   | Dak Pads                     | 469.00                     | 29                            | Uniball pen (Signo<br>or equivalent) | 845.00                     |
| 19   | Single Punch                 | 115.00                     | 42                            | Eraser                               | 8.00                       |
| 22   | Stamp Pad ( Blue Ink)        | 49.00                      | 47                            | Pencil Cell                          | 18.00                      |
| 23   | Ink for Stamp Pad<br>(Blue)  | 34.00                      | 58                            | Scotch Tap                           | 147.00                     |
| 24   | Ink for Stamp Pad<br>(Black) | 34.00                      | 59                            | Yellow Packing Tap                   | 72.00                      |

M/s Hurr Traders, Rawalpindi:-

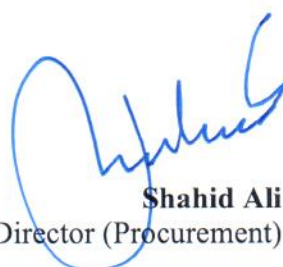
| S #<br>as per<br>bidding doc.                    | Item Name                     | Quoted Rate<br>(Excl. GST) | S #<br>as per<br>bidding doc. | Item Name                   | Quoted Rate<br>(Excl. GST) |
|--|-------------------------------|----------------------------|-------------------------------|-----------------------------|----------------------------|
| <b>Miscellaneous Items (Stores &amp; Spares)</b> |                               |                            |                               |                             |                            |
| 1.   | Phenyl                        | 221.37                     | 17.                           | Surf                        | 20.51                      |
| 2.   | Air- Freshener                | 494.87                     | 18.                           | Pachara/Mop                 | 298.29                     |
| 7.   | Duster Phylane                | 32.48                      | 20.                           | Wiper                       | 281.20                     |
| 8.   | Soap                          | 76.07                      | 21.                           | Broom                       | 161.54                     |
| 11.  | Air-Freshener Refill          | 622.22                     | 25.                           | Dash Board<br>Polish/Luster | 461.54                     |
| 13.  | Dust Bin                      | 110.26                     | 27.                           | Hand Wash                   | 169.23                     |
| 15.  | Dish Wash Powder              | 58.97                      | 34.                           | Roomi Air Freshener         | 33.33                      |
| <b>Electrical Items</b>                          |                               |                            |                               |                             |                            |
| 5  | LED Tube Rod                  | 504.27                     | 43                            | Steel Nails                 | 282.05                     |
| 6  | LED Tube Rod                  | 410.26                     | 44                            | Steel Nails                 | 282.05                     |
| 12   | Copper Wire                   | 5,427.35                   |                               |                             |                            |
| <b>Stationery Items</b>                          |                               |                            |                               |                             |                            |
| 5  | Ball Point                    | 105.98                     | 37                            | Highlighter (Pink)          | 37.61                      |
| 6  | Ball Point                    | 109.40                     | 38                            | Highlighter (Green)         | 37.61                      |
| 13   | Stapler Pin Remover           | 63.25                      | 39                            | Paper Clip                  | 36.75                      |
| 14   | Stapler Machine<br>(Medium)   | 306.84                     | 40                            | Lead Pencils                | 133.33                     |
| 15   | Heavy Duty Stapler<br>Machine | 3,153.85                   | 43                            | Scissor                     | 123.93                     |
| 16   | Stapler Pin (Medium)          | 44.44                      | 44                            | Cutter                      | 63.25                      |
| 18   | Punch Machine<br>Double       | 340.17                     | 45                            | Steel Scale                 | 33.33                      |
| 20   | Heavy Duty Punch              | 1,076.07                   | 46                            | Pencil Cell                 | 19.66                      |
| 21   | Gum Stick                     | 938.46                     | 49                            | Envelops                    | 7.66                       |
| 25   | Pointer (Blue)                | 14.53                      | 50                            | Envelops                    | 9.83                       |

|   |   |           |    |                                    |           |
|---|---|-----------|----|------------------------------------|-----------|
| 4 | HP Laser jet pro 400, M401 (80/A) Toner for Printer | 35,300.00 | 25 | Laser Jet Pro MFP M130fn/ Fax 17/A | 22,100.00 |
| 5 | HP Laser jet Pro M 402, MFP M426 Toner for Printer  | 39200.00  | 26 | LaserJet 135-A                     | 16,100.00 |
| 6 | HP-1120,1522,1505 (36A) Toner for Printer           | 27,400.00 |    |                                    |           |

**Notes:-**

Toners of following categories were not considered during evaluation due to non-submission of rates/quotes by any of the participating bidders:

| Toner Cartridges |   |               |
|------------------|---|---------------|
| S. No            | Item  | Specification |
| 1                | Panasonic DP- 8060 Toner for Photocopier            | Original      |
| 2                | Panasonic P-8025, Toner for Photocopier             | Original      |
| 3                | Panasonic D-2510, Toner for Photocopier             | Original      |
| 4                | Konica Minolta MP-4000, Toner for Photocopier       | Original      |
| 5                | Ricoh Atico ( MP-2000), Toner for Photocopier       | Original      |
| 6                | Biz hub 350, Toner for Photocopier                  | Original      |
| 7                | Konica Minolta (Biz hub 751), Toner for Photocopier | Original      |
| 8                | RICOH MP 2014 AD, Toner for Photocopier             | Original      |
| 9                | Biz hub 363, Toner for Photocopier                  | Original      |
| 10               | Biz hub Color C360i , Toner for Photocopier         | Original      |
| 11               | Fax Panasonic KX- FP701 KX, Toner for Fax Machine   | Original      |



**Shahid Ali**  
Director (Procurement)