

**INVITATION FOR BIDS**  
**BENAZIR INCOME SUPPORT PROGRAMME**  
**Purchase of Office Equipment**

IFB # 1-33/Proc/BISP/2017/NSER

The Benazir Income Support Programme (BISP), Government of Pakistan hereby invites sealed bids from interested bidders having valid NTN/STRN and placed at Active Taxpayers List (ATL) of FBR for "purchase of office Equipment" for NSER Wing BISP Secretariat, Islamabad, as per the following lots that **shall conform to the technical specifications and Schedule of Requirements as mentioned** in the Bidding document:-

Lot.No	Description	Quantity	Lot.No	Description	Quantity
Lot-1	Laser Jet Printers- Colored	03	Lot-6	Digital Cameras	04
Lot-2	Laser Jet Printers- Monochrome	06	Lot-7	Paper Shredders	02
Lot-3	Heavy Duty Scanners	15	Lot-8	Air Conditioners (1.5 ton)	03
Lot-4	Other Scanners	03	Lot-09	Photocopiers	01
Lot-5	Desktop PCs	10	Lot-10	VPN Connectivity Devices	15
	Monitors LED 27"	10	Lot-11	Microsoft office Suit License for Windows for 20 User	20

2. A complete set of Bidding Document, containing specifications of items and detailed terms & conditions can be obtained from **Room#236, F-Block, Pak. Secretariat, Islamabad**, on submission of written application on company letter head, duly supported by **copy of NTN & GST certificates** and on payment of **non-refundable fee** in shape of pay order/demand draft/call deposit of Rs. 500/- (Rupees five hundred only) in the name of Additional Director General (Procurement), BISP.

3. A bidder may bid for one or more "**Lots**"; however, **bidder(s) are required to bid for entire (100%) items/quantity of the Lot for which he shall bid**. Conditional or incomplete bid will not be accepted. Evaluation and comparison of bids for each lot shall be carried out separately. **A Pre-Bid meeting will be held on 15<sup>th</sup> October, 2018 at 1100 hours** at the address given below. Bidders are strongly encouraged to attend the Pre-Bid meeting.

4. Single stage-one envelope procedure shall apply. Bids, duly accompanied by a "Bid Security" i.e. 2% of the bid value in shape of a Bank draft/Call Deposit/Demand Draft/Banker's Cheque in the name of Additional Director General (Procurement), BISP, shall be delivered to the address given below on or before **22<sup>nd</sup> October, 2018 at 1100 hours**. Electronic bidding shall not be permitted. Late bids will not be accepted. Bids will be publicly

opened at **1130 hours on the same day** at the address given below, in the presence of the bidders' designated representatives, who may choose to attend.

5. The bidders are requested to give their best and final prices inclusive of all indirect taxes, freight etc. as no negotiations on the prices are allowed. BISP may reject all bids at any time prior to the acceptance of a bid by invoking rule 33 of Public Procurement Rule (PPR), 2004.

**Additional Director General (Procurement)**

Benazir Income Support Programme,  
BISP Secretariat, F – Block,  
Pak. Secretariat, Islamabad.  
051-9246420