

Government of Pakistan
Benazir Income Support Programme (BISP)
"F" Block Pak Secretariat

No. 1/7/TRG/CB/BISP/14/Vol-I/675

Islamabad, 24th September, 2018

CIRCULAR

Subject: - **NOMINATION FOR PAKISTAN MANPOWER INSTITUTE (PMI) TRAINING PROGRAMS**

Pakistan ManPower Institute (PMI), Ministry of Federal Education & Professional Training is organizing the Training events in the wide spectrum of Human Resource Management (HRM) and Human Resource Development (HRD) for the month of October, 2018. The training courses are going to be organized for the managers and executives of public and private sector organizations to disseminate information to the participants and enhance their skills.

2. The Training Courses and Schedule are as under:

Sr. No.	Name of Event	Duration
1	Application of Project Management in MS Project	01-03 Oct. 2018
2	Improving Personal Effectiveness	15-17 Oct. 2018
3	Managing Employees Performance Through Motivation at Workplace	22-24 October. 2018

3. All BISP Wings are requested to convey suitable nomination(s) of the Officers for the training programs Sr. No.1 till **26-09-2018**, Sr.No.2 till **09-10-2018** & Sr. No.19-10-2018. The nominations may be forwarded to Director (Training)/Training Wing and through the concerned DG on the format given below.

S. No	Name & Designation	Training Course	Wing/ Section	Contact No.	Email Address

Tanvir Kayani
(Dr. Tanvir Kayani)
Director (Training)

Distribution:-

All DGs, Directors BISP HQ Wings

CC:

1. SO to Secretary BISP
2. PS to DG (HR)
3. Director IT with request to upload the Circular at BISP website please.