

INVITATION FOR BIDS
BENAZIR INCOME SUPPORT PROGRAMME
Purchase of Office Equipment

IFB # 1-26/Proc/BISP/2018/AJK

Government of Pakistan hereby invites sealed bids from interested bidders having **valid NTN/STRN and placed at Active Taxpayers List (ATL) of FBR** for purchase of "Office Equipment" as per the following lots that shall conform to the technical specifications and Schedule of Requirements as mentioned in bidding document, for Regional and Divisional Offices of AJK:

Lot. No.	Description	Quantity	Lot. No.	Items	Quantity
1	Laptops	10	6	Generators	04
2	Printers	15	7	Multimedia projectors	01
3	Desktop PCs	15	8	Photocopiers	01
4	Scanners	04	9	Water Dispensers	04
5	Fax Machines	04	10	UPS Inverter with Batteries	05

2. A complete set of Bidding documents in English, containing specifications of items and detailed terms & conditions can be obtained from the office mentioned hereinabove on submission of written application on company letter head, duly supported by **copy of NTN & GST certificates** and on payment of **non-refundable fee** in shape of pay order/demand draft/call deposit of Rs. 500/- (Rupees five hundred only) in the name of Regional Director (AJK), BISP.

3. A bidder may bid for one or more "Lots"; however, **the bidder is required to bid for entire (100%) quantity of the Lot for which he shall bid.** Conditional or incomplete bid will not be accepted. Evaluation and comparison of bids for each lot shall be carried out separately. A Pre-Bid meeting will be held on **20th April, 2018 at 11:30 hours** at the address given below. Bidders are strongly encouraged to attend the Pre-Bid meeting.

4. Single stage-one envelope procedure shall apply. Bids, duly accompanied by a "Bid Security" i.e. 2% of the bid value in shape of a Bank draft/Call Deposit/Demand Draft/Banker's Cheque in the name of Regional Director (AJK), BISP, shall be delivered to the address given below on or before, **30th April, 2018 at 11:00 hours.** Electronic bidding shall not be permitted. Late bids will not be accepted. Bids will be publicly opened at **1130 hours on the same day** at the address given below, in the presence of the bidders' designated representatives, who may choose to attend.

5. The bidders are requested to give their best and final prices inclusive of all taxes, freight etc. as no negotiations on the prices are allowed. BISP may reject all bids at any time prior to the acceptance of a bid by invoking rule 33 of Public Procurement Rule (PPR), 2004.

Regional Director (AJK)
 Benazir Income Support Programme,
 Regional Office (AJK),
 Near Bilal Masjid, Lower Chattar Muzaffarabad, AJK
 Phone#05822-924111