

# **Bidding Document for Procurement of Office Equipment**

## **National Competitive Bidding**



**REGIONAL OFFICE (SINDH)  
BENAZIR INCOME SUPPORT PROGRAMME  
GOVERNMENT OF PAKISTAN  
March, 2018**

# **INVITATION FOR BIDS**

## **BENAZIR INCOME SUPPORT PROGRAMME**

### **Purchase of Office Equipment**

IFB # 1-28/Proc/BISP/2018/Sindh-II

The Regional Office (Sindh) of Benazir Income Support Programme, Government of Pakistan hereby invites sealed bids from interested bidders having **valid NTN/STRN and placed at Active Taxpayers List (ATL) of FBR** for purchase of "Office Equipment" as per the following lots that shall conform to the technical specifications and Schedule of Requirements as mentioned in bidding document, for Regional, Divisional and Tehsil Offices of Sindh Province:

<b>Lots</b>	<b>Description</b>	<b>Quantity</b>	<b>Lots</b>	<b>Items</b>	<b>Quantity</b>
Lot- 1	Laptops	35	Lot- 8	Electric Water Coolers	36
Lot- 2	Desktop PCs	30	Lot- 9	Generators	11
Lot- 3	Laser Jet Printers- (MFP)	35	Lot-10	Celling Fans	25
Lot- 4	Photocopiers	5	Lot-11	Multimedia Projector	1
Lot- 5	Water Dispensers	23	Lot-12	LED TV	1
Lot- 6	UPS with Battery	40	Lot-13	Air Conditioners	2
Lot- 7	Pedestal Fans	70			

2. A complete set of Bidding documents in English, containing specifications of items and detailed terms & conditions can be obtained from the office mentioned hereinabove on submission of written application on company letter head, duly supported by **copy of NTN & GST certificates** and on payment of **non-refundable fee** in shape of pay order/demand draft/call deposit of Rs. 500/- (Rupees five hundred only) in the name of Director General (Sindh), BISP.

3. A bidder may bid for one or more "**Lots**"; however, **the bidder is required to bid for entire (100%) quantity of the Lot for which he shall bid**. Conditional or incomplete bid will not be accepted. Evaluation and comparison of bids for each lot shall be carried out separately. A Pre-Bid meeting will be held on **15<sup>th</sup> March, 2018 at 1400 hours** at the address given below. Bidders are strongly encouraged to attend the Pre-Bid meeting.

4. Single stage-one envelope procedure shall apply. Bids, duly accompanied by a "Bid Security" i.e. 2% of the bid value in shape of a Bank draft/Call Deposit/Demand Draft/Banker's Cheque in the name of **Director General (Sindh)** shall be delivered to the address given below on or before **27<sup>th</sup> March, 2018, at 1400 hours**. Electronic bidding shall not be permitted. Late bids will not be accepted. **Bids will be publicly opened at 1430 hours on the same day** at the address given below, in the presence of the bidders' designated representatives, who may choose to attend.

5. The bidders are requested to give their best and final prices inclusive of all taxes, freight etc. as no negotiations on the prices are allowed. BISP may reject all bids at any time prior to the acceptance of a bid by invoking rule 33 of Public Procurement Rule (PPR), 2004.

**Director General (Sindh)**

Benazir Income Support Programme,  
Regional Office (Sindh),  
8th Floor, State Life Building No. 2, Wallace Road,  
Opposite HBL Plaza, I.I. Chundrigar Road, Karachi.  
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