

INVITATION FOR BIDS

BENAZIR INCOME SUPPORT PROGRAMME

Purchase of Office Equipment and Furniture

IFB # 10(13)/BISP/Admn/17-18

The Benazir Income Support Programme (BISP), Government of Pakistan hereby invites sealed bids from interested bidders having valid NTN/STRN and placed at Active Taxpayers List (ATL) of FBR for purchase of "Office Equipment and Furniture" for BISP Secretariat, Islamabad, as per the following lots that shall conform to the technical specifications and Schedule of Requirements as mentioned in the bidding document:-

Lot.No	Description	Quantity	Lot.No	Description	Quantity
1	Laser Printers- Coloured	04	9	Officer Tables	15
	Laser Printers- Monochrome	25		Officer Chairs	25
2	Desktop PCs	52		Visitor Chairs	50
3	Laptops	27		Wooden Almirah/cabinets	15
4	Fax Machines	02		Side Tables	10
5	Scanners	02		Central Tables	15
6	Multimedia Projector	01		Side Racks	15
7	LED Screen 50"	06		Sofa Sets (5 Seater)	06
8	Air Conditioners	05		Book Shelves	03

2. A complete set of Bidding documents, containing specifications of items and detailed terms & conditions can be obtained from Room#236, F-Block, Pak. Secretariat, Islamabad, on submission of written application on company letter head, duly supported by **copy of NTN & GST certificates** and on payment of **non-refundable fee** in shape of pay order/demand draft/call deposit of Rs. 500/- (Rupees five hundred only) in the name of Director (Procurement), BISP.

3. A bidder may bid for one or more "Lots"; however, **the bidder is required to bid for entire (100%) items/quantity of the Lot for which he shall bid**. Conditional or incomplete bid will not be accepted. Evaluation and comparison of bids for each lot shall be carried out separately. A Pre-Bid meeting will be held on **20th March, 2018 at 1100 hours** at the address given below. Bidders are strongly encouraged to attend the Pre-Bid meeting.

4. Single stage-one envelope procedure shall apply. Bids, duly accompanied by a "Bid Security" i.e. 2% of the bid value in shape of a Bank draft/Call Deposit/Demand Draft/Banker's Cheque in the name of Director (Procurement), BISP, shall be delivered to the address given below on or before **30th March, 2018 at 1100 hours**. Electronic bidding shall not be permitted. Late bids will not be accepted. Bids will be publicly opened at **1130 hours on the same day** at the address given below, in the presence of the bidders' designated representatives, who may choose to attend.

5. The bidders are requested to give their best and final prices inclusive of all taxes, freight etc. as no negotiations on the prices are allowed. BISP may reject all bids at anytime prior to the acceptance of a bid by invoking rule 33 of Public Procurement Rule (PPR), 2004.

Director (Procurement)

Benazir Income Support Programme,
BISP Secretariat, F – Block,
Pak. Secretariat, Islamabad.
051-9246420