

Bidding Document for Procurement of Office Furniture

National Competitive Bidding



**REGIONAL OFFICE (SINDH)
BENAZIR INCOME SUPPORT PROGRAMME
GOVERNMENT OF PAKISTAN**

March, 2018

INVITATION FOR BIDS

BENAZIR INCOME SUPPORT PROGRAMME

Purchase of Office Furniture

IFB # 1-28/Proc/BISP/2018/Sindh-I

The Regional Office (Sindh) of Benazir Income Support Programme, Government of Pakistan hereby invites sealed bids from interested bidders having **valid NTN/STRN and placed at Active Taxpayers List (ATL) of FBR** for purchase of "Office Furniture" as per the following lots that shall conform to the technical specifications and Schedule of Requirements as mentioned in bidding document, for Regional, Divisional and Tehsil Offices of Sindh Province:

S. No	Items	Lot 1	Lot 2	Lot 3	Lot 4	Lot 5	Lot 6	Lot 7	Lot 8
1	Officer Tables	4	3	3	3	3	2	2	3
2	Officer Chairs	8	5	3	8	3	3	3	8
3	Office Tables	3	5	2	5	8	5	2	10
4	Office Chairs	20	20	20	60	60	25	25	70
5	Computer Tables	0	5	4	9	9	4	2	9
6	Computer Chairs	0	8	0	0	0	0	0	0
7	Visitors Chairs	14	12	12	14	14	10	10	14
8	Plastic Chairs	5	25	10	20	20	10	10	20
9	Steel Almirah	8	12	6	20	20	5	5	20
10	Wood Almirah	3	2	2	4	3	3	4	4
11	Steel Cabinet	3	3	2	3	3	2	2	3
12	Sofa Set (3 seater)	2 (sets)	0	0	0	0	0	0	0
13	Conference Table + 14 Chairs	1 (set)	0	0	0	0	0	0	0

2. A complete set of Bidding documents in English, containing specifications of items and detailed terms & conditions can be obtained from the office mentioned hereinabove on submission of written application on company letter head, duly supported by **copy of NTN & GST certificates** and on payment of **non-refundable fee** in shape of pay order/demand draft/call deposit of Rs. 500/- (Rupees five hundred only) in the name of Director General (Sindh), BISP.

3. A bidder may bid for one or more "Lots"; however, **the bidder is required to bid for entire (100%) quantity of the Lot for which he shall bid**. Conditional or incomplete bid will not be accepted. Evaluation and comparison of bids for each lot shall be carried out separately. A Pre-Bid meeting will be held on **15th March, 2018 at 1100 hours** at the address given below. Bidders are strongly encouraged to attend the Pre-Bid meeting.

4. Single stage-one envelope procedure shall apply. Bids, duly accompanied by a "Bid Security" i.e. 2% of the bid value in shape of a Bank draft/Call Deposit/Demand Draft/Banker's Cheque in the name of **Director General (Sindh)** shall be delivered to the address given below on or before **27th March, 2018, at 1100 hours**. Electronic bidding shall not be permitted. Late bids will not be accepted. **Bids will be publicly opened at 1130 hours on**

the same day at the address given below, in the presence of the bidders' designated representatives, who may choose to attend.

5. The bidders are requested to give their best and final prices inclusive of all taxes, freight etc. as no negotiations on the prices are allowed. BISP may reject all bids at any time prior to the acceptance of a bid by invoking rule 33 of Public Procurement Rule (PPR), 2004.

Director General (Sindh)

Benazir Income Support Programme,
Regional Office (Sindh),
8th Floor, State Life Building No. 2, Wallace Road,
Opposite HBL Plaza, I.I. Chundrigar Road, Karachi.
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