

Government of Pakistan
Benazir Income Support Programme (BISP)
"F" Block Pak Secretariat

No. 2/11-TRG/BISP/2017

Islamabad, 3rd July, 2017

CIRCULAR


Subject: - **FOREIGN TRAINING ON HRD IN TVET w.e.f 12-11-2017 to 09-12-2017**

Japan International Cooperation Agency (JICA) has offered the fully funded training course on Administration in Human Resource Development through Technical and Vocational Education & Training which is to be held w.e.f 12-11-2017 to 09-12-2017 in Japan.

2. The main objective of the program is to understand current issues and challenges in HRD in Japan and to study the Frameworks for the HRD in TVET, and its implication. The said training course will lead to draft a specific action plan to improve current issues and to enhance the system for developing industrial human resources by applying the knowledge and ideas acquired in this course.

3. The potential participant for the said training course be ranked as at least a Director General or a Director, and equipped with the specific eligibility criteria. The Office Memorandum and prescribed eligibility criteria issued by the Economic Affairs Division is enclosed.

4. All concerned Officials at BISP HQs and Field Offices are requested to convey nomination(s) as per eligibility criteria for the aforementioned training program before 10th July, 2017 to the Office of Director (Training), BISP HQs Islamabad for onward approval.


(Amsal Zaman)
Assistant Director (Training)

Distribution:-

All Director Generals at BISP HQs

All Director Generals at Regions

CC:

- i. Director to Chairperson
- ii. Director (Training)
- iii. Director (HR/Admin)
- iv. PS to Secretary BISP

Government of Pakistan
Ministry of Finance, Revenue, Economic Affairs, Statistics & Privatization
(Economic Affairs Division)

F. No I(48) Japan-II/2017

Islamabad, June 19th, 2017

OFFICE MEMORANDUM

Subject: ADMINISTRATION IN HUMAN RESOURCES DEVELOPMENT THROUGH TECHNICAL AND VACATIONAL EDUCATION AND TRAINING

The undersigned is directed to state that Japan International Cooperation Agency has offered the subject fully funded training course scheduled to be held w.e.f 12-11-2017 to 09-12-2017 in Japan. All concerned Ministries/Divisions/Departments are requested to send nomination of a suitable officer who fulfill the following criteria to the undersigned by 17-07-2017 alongwith three (3) copies of prescribed JICA forms, organization chart, job report, and one copy of each surety bond, undertaking, CNIC, Passport, FTC Performa and CV.

Program Objectives:

The main objective of this program is to understand current issues and challenges in HRD in Japan and study the frameworks for the HRD in TVET and how to practice it, as well as to draft a specific action plan to improve current issues and to enhance the system for developing industrial human resources by applying the knowledge and ideas acquired in this course.

Eligibility criteria:-

The applicant should:

- Be ranked as at least a director general or a director of department in the central government who is presently engaged in the sector of HRD administration for industry (TEVT).
- Have the experience in the relevant field as HRD for industry
- Be between the ages of 35-55 years (recommendable)
- Be a university graduate or equivalent
- Have basic PC skill to use Word, Power Point (this course includes activities with PC; make presentation of your Job Report, make action plan, etc.)
- Be competent command over English both in written and spoken.
- Be in good health, both physically and mentally, to participate in the programme in Japan, Pregnant applicants are not recommended to apply due to the potential risk of health.
- Qualifications of applicants who belong to the Military Organizations will be examined by the Govt. of Japan on a case by case basis, consistent with the Development Cooperation Charter of Japan.

2. New prescribed JICA Application Forms, specimen of surety bond, undertaking and FTC Proforma can be downloaded from EAD's Website www.ead.gov.pk under "Foreign Trainings" link in "Forms", and also available on JICA Website www.jica.go.jp/pakistan/english/index.html.

3. In case of selection of the officer the concerned Ministries/Divisions/Departments are requested to ensure timely relieving of the officer alongwith NOC.

Nomination of contractual employees will not be entertained at any cost

(Muhammad Iqbal)
Section Officer (Japan-II)
Ph: 051-9206167

Secretary, Ministry of Federal Education & Professional Training, Islamabad

2. Chairman, Planning and Development Department, Government of Punjab, Lahore
3. Addl. Chief Secretary, Planning & Dev. Department, Government of Sindh, Karachi.
4. Addl. Chief Secretary, Planning & Dev. Department, Government of KPK, Peshawar.

Cont.... P/2

Pl. put a circular for HQs & FO

AD (Trg)

Jibay 2 July 2017

Date.....
Diary No..... 64
Date..... 03/07/17

E.A.D.
Computer Centre
Diary No. 4552
Date 19-6-17