

Bidding Document for Procurement of Office Equipment

National Competitive Bidding



**REGIONAL OFFICE (SINDH)
BENAZIR INCOME SUPPORT PROGRAMME
GOVERNMENT OF PAKISTAN**

April, 2017

INVITATION FOR BIDS
BENAZIR INCOME SUPPORT PROGRAMME
Purchase of Office Equipment

IFB # 12(90)BISP/Admn/16 (Sindh-I)

The Regional Office(Sindh) of Benazir Income Support Programme, Government of Pakistan hereby invites sealed bids (with applicable taxes as per prevalent laws) from eligible bidders for purchase of "Office Equipment" as per the following lots that shall conform to the technical specifications and Schedule of Requirements as mentioned in bidding document, for Regional, Divisional and Tehsil Offices of Sindh Province:

Lot. No.	Description	Quantity	Lot. No.	Items	Quantity
1	Laptop	80	6	Pedestal Fan	71
2	Printer	30	7	Electric Water Cooler	36
3	Photocopier	3	8	Generator	10
4	Water Dispenser	10	9	Ceiling Fan	20
5	UPS Inverter with Battery	30	--	-- --	--

2. A complete set of bidding documents in English, containing specifications of items and detailed terms & conditions can be obtained from the office mentioned hereinabove on submission of written application on company letter head, duly supported by copy of NTN & GST certificates and on payment of **non-refundable fee** in shape of pay order/demand draft/call deposit of Rs. 500/- (Rupees five hundred only) in the name of Director General, Benazir Income Support Programme, Sindh.

3. A bidder may bid for one or more "Lots"; however, **the bidder is required to bid for entire (100%) quantity of the Lot for which he shall bid.** Conditional or incomplete bid will not be accepted. Evaluation and comparison of bids for each lot shall be carried out separately.

4. Single stage-one envelope procedure shall apply. Bids, duly accompanied by a "Bid Security" i.e. 2% of the bid value in shape of a Bank draft/Call Deposit/Demand Draft/Banker's Cheque in the name of Director General (Sindh), BISP, must be delivered to the address given below on or before 26th April, 2017 at 1430 hours. Electronic bidding shall not be permitted. Late bids will not be accepted. Bids will be publicly opened at 1500 hours on the same day, in the presence of the bidders' designated representatives, who choose to attend, in the conference room, Regional Office (Sindh), 8th Floor, State Life Building No. 2, Wallace Road, Opposite HBL Plaza, I.I. Chundrigar Road, Karachi.

5. The bidders are requested to give their best and final prices inclusive of all taxes, freight etc. as no negotiations on the prices are allowed. BISP may reject all bids at any time prior to the acceptance of a bid by invoking rule 33 of Public Procurement Rule (PPR), 2004.

Director General (Sindh)

Benazir Income Support Programme,
Regional Office (Sindh),
8th Floor, State Life Building No. 2, Wallace Road,
Opposite HBL Plaza, I.I. Chundrigar Road, Karachi.
Ph: 021-99211042