

Publication of Award of Contract

# Selection of Consultants

For

**“Nationwide Rollout of Poverty Scorecard  
for National Targeting System”**

**Cluster: J: Kurrum Agency (FATA)**



## Benazir Income Support Programme

May 2011

**REQUEST FOR PROPOSALS  
RFP # 15**

**Country: Pakistan**

**Project Name: Social Safety Net Technical Assistance**

**Credit # Cr. 4589-PK**

**Title of Consulting Services: Nationwide Rollout of Poverty Scorecard for  
National Targeting System**

**Cluster: J: Kurrum Agency (FATA)**

## Basic Data

- 1.1 Name of country Islamic Republic of Pakistan  
 Name of Project Social Safety Net Technical Assistance
- 1.2 Loan/credit/grant  
 (a) number Cr. 4589-PK  
 (b) date of effectiveness 4<sup>th</sup> August 2009  
 (c) closing date  
     (i) original 31<sup>st</sup> July 2013  
     (ii) revised \_\_\_\_\_
- 1.3 Client:  
 (a) name Benazir Income Support Programme  
 (b) address, phone, facsimile NAB Building, Attaturk Avenue, G – 5/2, Islamabad.  
Phone:- 051-9246322,  
Fax:- 051-9246323
- 1.4 General Procurement Notice  
 (a) first issue date 21<sup>st</sup> April 2009  
 (b) latest update N.A.
- 1.5 Request for expressions of interest:  
 (a) publication in *United Nations Development Business* (UNDB) Date: 22<sup>nd</sup> August 2010  
 (b) publication in national local newspaper(s) Name of newspaper(s) and date(s):  
1. The Aaj, Peshawar – 22<sup>nd</sup> August 2010  
2. Dawn © - 22<sup>nd</sup> August 2010  
3. Express © - 22<sup>nd</sup> August 2010  
4. Mashriq, Peshawar – 22<sup>nd</sup> August 2010
- 1.6 Type of assignment (pre-investment, preparation, or implementation), and brief description of sources National Rollout of Poverty Scorecard for National Targeting System – Cluster: J: Kurrum Agency - FATA

- 1.7 Method of selection: Quality & Cost Based Selection (QCBS)
- 1.8 Request for expressions of interest:  
(a) number of responses Twenty (20)
- 1.9 Shortlist:  
(a) names/nationality of firms/consultants & were issued Request for Proposals
1. M/S Anjum Asim Shahid Rahman Chartered Accountant (Grant Thornton) in association with Shahid Waheed Younus Jamil, Chartered Accountant.
  2. M/S Contech International, Lahore.
  3. M/S Fincon Consultants, Islamabad in association with Human Resource Development Institute (HRDI), Islamabad.
- 1.10 Pre-proposal conference:  
(a) minutes issued Yes  
14<sup>th</sup> December 2010
- 1.11 Proposals received by: Date 7<sup>th</sup> January 2011 Time 1300 hours
- 1.11 Opening of Technical Proposals by selection committee Date 8<sup>th</sup> January 2011 Time 1100 hours
- 1.12 Name of the firms/consultants who submitted proposals
1. M/S Fincon Consultants, Islamabad in association with Human Resource Development Institute (HRDI), Islamabad.
  2. M/S Anjum Asim Shahid Rahman Chartered Accountant (Grant Thornton) in association with Shahid Waheed Younus Jamil, Chartered Accountant, however, proposal was rejected as the Financial Proposal was not properly sealed.
- 1.13 Evaluation Criteria/subcriteria:
- (a) **Specific experience of the Consultants relevant to the assignment:** Weight: 05
- (b) **Adequacy of the proposed methodology and work plan in responding to the Terms of** Weight: 45

**Reference:**

- |   |                              |
|---|------------------------------|
| (i) Technical approach and methodology              | Sub Weight: <b><u>15</u></b> |
| (ii) Work plan                                      | Sub Weight: <b><u>20</u></b> |
| (iii) Organization, staffing and transfer of skills | Sub Weight: <b><u>10</u></b> |

**(c) key staff**

- |                                 |                              |
|---------------------------------|------------------------------|
| <b>(i) <u>individual(s)</u></b> | Weight: <b><u>45</u></b>     |
| (A) Team Leader                 | Sub Weight: <b><u>10</u></b> |
| (B) Operations Coordinator      | Sub Weight: <b><u>07</u></b> |
| (C) Logistic Specialist         | Sub Weight: <b><u>07</u></b> |
| (D) Enumeration Expert          | Sub Weight: <b><u>07</u></b> |
| (E) Communication Expert        | Sub Weight: <b><u>07</u></b> |
| (F) M&E Specialist              | Sub Weight: <b><u>07</u></b> |
|                                 | Weight: <b><u>05</u></b>     |

**(d) Participation by nationals among proposed key staff**

1.14 Technical scores by Consultant:

Minimum qualifying score: **60**

Consultants' names	Technical scores
M/S Fincon Consultants, Islamabad in association with Human Resource Development Institute (HRDI), Islamabad	<b><u>60.31</u></b>

1.15 Public opening of financial proposals

Date 9<sup>th</sup> February 2011 Time 1130 hours

(a) Names and proposal prices

1. M/S Fincon Consultants, Islamabad in association with Human Resource Development Institute (HRDI), Islamabad – Rs. 8,668,063/- (exclusive of taxes)

1.16 QCBS

(a) Technical, financial and final scores (Quality-Based: technical scores only)

Consultant' Name	Technical scores	Financial scores	Final scores
<u>M/S FINCON</u>	<u>48.25</u>	<u>20.00</u>	<u>68.25</u>

(b) Contract Awarded to:

*M/S Fincon Consultants, Islamabad in association with Human Resource Development*

*Institute (HRDI), Islamabad at a financial price of Rs. 9,250,557/- inclusive of taxes.*

- 1.17 Contract signing: Date 18<sup>th</sup> April 2011
- 1.18 Contract commencement: 22<sup>nd</sup> April 2011
- 1.19 Contract Duration: 3.0 Months
- 1.20 Summary of Scope of Work: The main objective of this consultancy is to carry out the following activities for the Benazir Income Support Programme in Cluster: J: Kurrum Agency:-
- a) Participate in training activities offered by BISP, to adequately execute the targeting activities in line with the targeting manual.
  - b) Implement a forward local Public Information Campaign in order to secure accurate information about the households and 100% coverage.
  - c) Introduce the BISP and the purposes of the survey to the households/ communities during the forward public information campaign and the actual enumeration/ survey.
  - d) Preparation of logistic plans/ tasks for collection of information about the households on the prescribed form.
  - e) Ensure all logistic requirements (availability of human and physical resources) to undertake the Targeting Process.
  - f) Collect household information by using the prescribed forms.
  - g) Delivery of the Forms: Delivered completed Targeting Forms – to the Data Entry Organization (DEO), pre-identified by BISP.

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- h) Verification/re-collection of data: Carry out the field visits to verify/re-collect information if Forms do not meet the criteria indicated in the Targeting Manual and/or verified by the Targeting Process Evaluation & Scorecard Spot Check Consultants.
  - i) Establish an internal monitoring system to ensure the quality of information collected through field enumeration.

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