

Publication of Award of Contract

# Selection of Consultants

For

**“SCORECARD SPOT CHECK EVALUATION”**



## Benazir Income Support Programme

December 2010

**REQUEST FOR PROPOSALS  
RFP # 08**

**Country: Pakistan**

**Project Name: Social Safety Net Technical Assistance**

**Credit # Cr. 4589-PK**

**Title of Consulting Services: Scorecard Spot Check Evaluation**

## BASIC DATA

- 1.1 Name of country Islamic Republic of Pakistan  
 Name of Project Social Safety Net Technical Assistance
- 1.2 Client:  
 (a) name Benazir Income Support Programme  
 (b) address, phone, facsimile NAB Building, Attaturk Avenue, G – 5/2, Islamabad.  
Phone:- 051-9245618,  
Fax:- 051-9215323
- 1.3 Type of assignment Scorecard Spot Check Evaluation
- 1.4 General Procurement Notice  
 (a) first issue date 21<sup>st</sup> April 2009  
 (b) latest update N.A.
- 1.5 Request for expressions of interest:  
 (a) publication in *United Nations Development Business* (UNDB) 27<sup>th</sup> December 2009  
 (b) publication in national newspaper(s) 27<sup>th</sup> December 2009
- Name of newspaper(s) and date(s):
1. The Nationa © – 27<sup>th</sup> December 2009
2. Dawn © - 27<sup>th</sup> December 2009
3. Express © - 27<sup>th</sup> December 2009
4. Nawa-i-Waqt © – 27<sup>th</sup> December 2009
5. Times © – 27<sup>th</sup> December 2009
- (c) number of responses Thirty Two (32)

- 1.7 Method of selection: Quality & Cost Based Selection (QCBS)
- 1.8 Shortlist:  
 (a) names/nationality of firms/associations
1. M/S GHK International, U.K in association with The collective for Social Science Research, Karachi, Associates in Development, Peshawar & APEX Consulting, Islamabad,
  2. M/S Systems Limited, Lahore
  3. M/S Innovative Development Strategies, Islamabad,
  4. M/S Anjum Asim Shahid Associates (AASA), Consulting, Karachi.
- 1.9 Pre-proposal conference: Held on 7<sup>th</sup> April 2010 at BISP Secretariat, Islamabad
- (a) minutes issued 19<sup>th</sup> April 2010
- 1.10 Type of Proposal submission: Two separate envelopes (Technical and Financial proposals)
- 1.11 Proposals received by: Date 29<sup>th</sup> April 2010 Time 1300 hours.
- 1.12 Opening of Technical Proposals by selection committee Date 30<sup>th</sup> April 2010 Time 1100 hours
- 1.13 Number of firms submitted proposals Two (02)
- 1.14 Name of the firms/consultants who submitted proposals
1. M/S Systems Limited, Lahore
  2. M/S Innovative Development Strategies, Islamabad,
- 1.15 Evaluation Criteria/subcriteria:
- (a) Specific experience of the Consultants relevant to the assignment: Weight: 05
- (b) Adequacy of the proposed methodology and work plan in responding to the Terms of Reference: Weight: 45

- (i) Technical approach and methodology Sub Weight: 15
- (ii) Work plan Sub Weight: 20
- (iii) Organization, staffing and transfer of skills Sub Weight: 10

(c) **key staff**

- (i) **individual(s)** Weight: 45
- (A) Team Leader Sub Weight: 15
- (B) Operations Coordinator Sub Weight: 10
- (C) MIS Specialist Sub Weight: 10
- (D) Enumeration Expert Sub Weight: 05
- (E) M&E Specialist Sub Weight: 05

- (d) **Participation by nationals among proposed key staff** Weight: 05

1.16 Technical scores by Consultant Minimum qualifying score: 60

Consultants' Names	Technical Scores
1. M/S Innovative Development Strategies, Islamabad	<u>69.09</u>
2. M/S Systems Limited, Lahore	<u>60.23</u>

1.17 Public opening of financial proposals Date 16<sup>th</sup> July 2010 Time 1030 hours

- (a) Names and proposal prices (mark Consultants that attended public opening) 1. M/S Innovative Development Strategies, Islamabad – Rs. 75,480,000/- (exclusive of taxes) & M/S Systems Limited, Lahore – Rs. 71,935,455/- (exclusive of taxes)

1.18 QCBS

Consultant' Name	Technical scores	Financial scores	Final scores
(a) Technical, financial and final scores (Weights: Technical = 80% & Financial = 20%) <u>M/S IDS</u>	<u>55.27</u>	<u>19.06</u>	<u>74.33</u>
<u>M/S SL</u>	<u>48.18</u>	<u>20.00</u>	<u>68.18</u>

- (b) Award recommendation *M/S Innovative Development Strategies, Islamabad at a financial price of Rs.*

*80,008,800/- inclusive of taxes.*

1.19 Contract signing:

Date 8<sup>th</sup> November 2010

1.20 Contract commencement:

Date 15<sup>th</sup> November 2010

1.21 Contract Duration:

Two Years

1.22 Summary of Scope of Work:

The general objective of the process is to review the performance of the targeting process and the post survey activities. The Spot Check will provide quantitative evidence of how the targeting survey, data entry, payment and grievance procedures have actually been carried out.

There are four main areas of the Scorecard Spot Check Evaluation: -

- a) Targeting Survey
- b) Data Entry
- c) Payment
- d) Grievance Procedures (and the associated communications and follow up)

The specific objectives of the Spot Check evaluation are:-

- To provide spot check evidence on the accuracy of information collected by the Partner Organization during the targeting survey fieldwork;
- To provide spot check evidence on the accuracy of the data entry processes;
- To provide spot check evidence on the efficiency, transparency and legitimacy of the payment procedures;
- To provide spot check evidence on the transparency, effectiveness and efficiency of the grievance procedures.

As such the Spot Check Evaluation has four distinct parts: spot check of the targeting survey, spot check of the data entry, spot check of the payments process, and spot check of the grievance redressal mechanisms. This Spot Check activity shall be spread across the Provinces covering all BISP Divisional Offices,