

# INVITATION FOR BIDS

## (PURCHASE OF STATIONERY & MISC. STORE ITEMS)

### **IFB # 5(30)/BISP/Admn/2010**

Benazir Income Support Programme (BISP) hereby invites sealed bids from the original manufacturers or reputed stationers/firms located in Islamabad/Rawalpindi, duly registered with Income Tax & Sales Tax Departments for supply of **“Stationery & Misc. Store Items”** to BISP Headquarter at Islamabad for the Fiscal Year 2015 – 16.

2. Interested eligible bidders may purchase a complete set of bidding documents containing list of items, specifications of required items and detailed terms & conditions from the office of Administration Officer (G), Room No. 239, Benazir Income Support Programme, F-Block, Pak. Secretariat, Islamabad (Tel: 051-9246422 Ext: 123) on submission of written application on company letter head, duly supported by copy of NTN & GST certificates and on payment of non-refundable fee in shape of pay order/demand draft/call deposit of Rs. 1,000/- (Rupees one thousand only) in the name of Director (Administration), BISP. This IFB Notice is also available on the websites of PPRA ([www.ppra.org.pk](http://www.ppra.org.pk)) & BISP ([www.bisp.gov.pk](http://www.bisp.gov.pk)).

3. Single stage-one envelope procedure shall apply. Sealed bids supported by earnest money, earmarked in the bidding document, in the shape of pay order/demand draft/ call deposit in the name of Director (Administration), BISP should reach the Benazir Income Support Programme, F-Block, Pak. Secretariat, Islamabad on/or before 1100 hours by 17<sup>th</sup> August, 2015. Bids will be opened on the same date at 1130 hours in the presence of the bidders or their authorized representatives, who may choose to be present. A Sealed Bid Box is placed at the reception counter of said premises for submission of Bids.

4. The bidders are requested to give their best and final prices inclusive of all taxes, freight etc. as no negotiations on the prices are allowed. BISP may reject all bids at any time prior to the acceptance of a bid by invoking rule 33 of Public Procurement Rule (PPR), 2004.

#### **Director (Administration)**

Benazir Income Support Programme,  
F-Block, Pak. Secretariat,  
Islamabad.  
Tel: 051- 9246322.