



## NATIONAL ACCOUNTABILITY BUREAU

### **CONTRACT EVALUATION FORM**

#### **TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS WORTH 50 MILLION (PKR) OR ABOVE**

- 1) NAME OF THE ORGANIZATION / DEPTT. Benazir Income Support Programme
- 2) FEDERAL / PROVINCIAL GOVT. / OTHER Federal Government
- 3) TITLE OF CONTRACT Implementation & Operation of Waseela-e-Haq
- 4) TENDER NUMBER Nil [File No. 2/3.D.Ops-III/BISP/2009]
- 5) BRIEF DESCRIPTION OF CONTRACT

Provide the following services to BISP Beneficiaries, briefly:-

- i) Helping the beneficiary to select a suitable business and draw an appropriate implementation plan therefor.
- ii) Capacity building of the selected beneficiary together with training, if required.
- iii) Opening a bank account of the beneficiary with a partner bank.
- iv) Help routing of the allocated funds in accordance with the business requirements.
- v) Helping in preparation of documentation of the business.
- vi) Arranging insurance for the business.
- vii) Monitoring, supervision and counseling of the business.
- viii) Arranging recovery of the loan.

- 6) NEED ANALYSIS  
(Why the procurement was necessary?)

The specific objective of the Benazir Income Support Programme (BISP), Waseela-e-Haq initiative, is to enhance and regularize income generation within the poorest of poor families, and through this process empower the woman of the household. BISP's regular programme beneficiaries are identified through Poverty Score Card implemented through surveys carried out on census basis across the country.

Rs. 300,000 are designated for each family to initiate an income generation project named as Waseela-e-Haq. The intent is to help the family identify a viable income earning opportunity that shall allow them to generate enough income to get out of the poverty trap. Unless these beneficiaries understand how to earn, save and spend effectively, they may mis-utilize this critical resource. In order to implement and operate the said initiatives, specific professional services were required which were not available at BISP and hence need arose to source out the service delivery.

- 7) TENDER ESTIMATED VALUE Rs. 850 Million
- 8) ENGINEER'S ESTIMATE Not Applicable  
(For civil works only)
- 9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT) Two Years
- 10) EXPRESSIONS OF INTEREST (EOIs) OPENED ON (DATE & TIME) 7<sup>th</sup> January 2010
- 11) NUMBER OF REQUEST FOR PROPOSALS (RFPs) ISSUED One (01)
- 12) NUMBER OF EOIs RECEIVED Eleven (11)
- 13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF EOIs Not Applicable
- 14) EOI EVALUATION REPORT Only one Organization, namely; Pakistan Poverty

Alleviation Fund (PPAF), Qualified for issuance  
of RFP

- 15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER Pakistan Poverty Alleviation Fund (PPAF) H. No. 1, Street No. 20, F – 7/2, Islamabad
- 16) DATE OF CONTRACT SIGNING 29<sup>th</sup> September, 2010.  
(Attach a copy of agreement)
- 17) CONTRACT AWARD PRICE Rs 884,400,814
- 18) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT  
(i.e. 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> EVALUATION BID). 1<sup>st</sup>

19) METHOD OF PROCUREMENT USED : - (Tick one)

- a) SINGLE STAGE – ONE ENVELOPE PROCEDURE
- b) SINGLE STAGE – TWO ENVELOPE PROCEDURE
- c) TWO STAGE BIDDING PROCEDURE
- d) TWO STAGE – TWO ENVELOPE BIDDING PROCEDURE

- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED i.e. EMERGENCY, DIRECT CONTRACTING / NEGOTIATION ETC. WITH BRIEF REASONS:

20) APPROVING AUTHORITY FOR AWARD OF CONTRACT Benazir Income Support Programme

21) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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22) ADVERTISEMENT :

i) PPRA Website (Federal Agencies)  
(If yes, give date and PPRA's tender number)

Yes	<input checked="" type="checkbox"/> No. TS102928E : 08.12.2009
No	<input type="checkbox"/>

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	<input checked="" type="checkbox"/> Daily DAWN : 09.12.2009 Daily Times : 08.12.2009 Daily Nation : 08.12.2009 Daily Express : 08.12.2009 Daily: Nawa-e-Waqt: 08.12.2009
No	<input type="checkbox"/>

23) NATURE OF CONTRACT

Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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24) WHETHER QUALIFICATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	✓	No	
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25) WHETHER BID EVALUATION CRITERIA  
WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	✓	No	
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26) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER  
THAN OPEN COMPETITIVE BIDDING?

Not	Applicable		
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27) WAS BID SECURITY (EARNEST MONEY) OBTAINED FROM ALL  
THE BIDDERS?

Not	Applicable		
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28) WHETHER THE SUCCESSFUL BIDDER WAS HIGHEST RANKED  
BIDDER?

Yes	✓	No	
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29) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	✓	No	
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30) WHETHER INTEGRITY PACT WAS SIGNED?  
(If yes, enclose a copy)

Yes	✓	No	
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31) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF  
OPENING OF FINANCIAL PROPOSAL?

Yes	✓	No	
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32) WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS?  
(Attach copy of the bid evaluation report)

Yes		No	✓
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33) WAS ANY NEGOTIATION DONE IN VIOLATION OF PPRA/OTHER  
APPLICABLE RULES  
(If yes, give reasons)

Yes	
No	✓

34) ANY COMPLAINTS RECEIVED  
(If yes, result thereof)

Yes	
No	✓

35) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS  
(If yes, give details)

Yes	
No	✓

36) WAS THE EXTENSION MADE IN RESPONSE TIME?  
(If yes, give reasons)

Yes	√ There was only on pre-qualified/shortlisted firm who also requested for extension in time for developing a comprehensive proposal inline with the design of Programme
No	

37) DEVIATION FROM QUALIFICATION CRITERIA  
(If yes, give details)

Yes	
No	√

38) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	√	No	
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39) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD:  
(If yes, enclose a copy)

Not	Applicable	
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40) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.)?

Not	Applicable	
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41) SPECIAL CONDITIONS, IF ANY  
(If yes, give Brief Description)

Yes	
No	√

Signature & Official Stamp of

**Authorized Officer:** (Zafar Iqbal Khan)  
Director (Waseela-e-Haq)  
Benazir Income Support Programme  
NAB HQ Building, Ata Turk Avenue,  
G – 5/2, Islamabad.

**FOR NAB'S OFFICE USE ONLY**

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